



**BOARD OF TRUSTEES  
OPEN MEETING**

Videoconference

**APPROVED MINUTES OF MAY 25, 2022  
(OPEN MEETING)**

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<b>PRESENT:</b>	Ms. Marion Thomson Howell (Chair)	Mr. Don Kaluzny	Ms. Linda Fabi
	Mr. Nick Anghel	Mr. Stan Nahrgang	Ms. Sherri Ferguson
	Ms. Jenny Baker	Mr. Tim Rollins	Ms. Jill Schitka
	Ms. Janine Barry	Mr. Jim Stirtzinger	Dr. Angela Good
	Ms. Maria deBoer	Ms. Stephanie Ratza	Dr. Peter Potts
	Mr. Michael Harris		
<b>GUESTS:</b>	Ms. Winnie Doyle		
<b>REGRETS:</b>	Mr. Phil Pfeifer		
<b>RESOURCE:</b>	Ms. Susan Dusick	Mr. Gary Higgs	Ms. Carol Lammers (recorder)
	Ms. Sarah Farwell	Dr. Mary Jackson	
	Mr. Mike Gourlay	Ms. Nicole Johnson	

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**1.0 CALL TO ORDER:**

Ms. Thomson Howell called the meeting to order at 4:03 p.m. and welcomed everyone to the meeting.

**1.1 Land Acknowledgement**

Ms. Thomson Howell provided the land acknowledgement.

**1.2 Opening Prayer/Reflection**

Ms. Ratza read a prayer.

**2.0 CONSENT AGENDA**

**Motion that the following recommendations, minutes, and reports of SMGH be approved:**

- **The open Agenda.**
- **There are no conflicts of interest noted.**
- **The minutes of the open Meeting of April 27, 2022**
- **The previous meeting evaluation survey results.**
- **The Foundation report.**

Moved, Seconded, VOTED AND CARRIED.

**3.0 REPORTS**

**3.1 Report of the Chair**

Ms. Thomson Howell noted the following:

- No generative discussion due to the heavy agenda today and the upcoming

- education session on June 1 joint with GRH.
- Fri. June 10<sup>th</sup> is SMGHF Red Day
  - Congratulations and thanks to Ms. Doyle as this is her last time joining the SMGH Board for a meeting

### **3.2 Report of President**

The report of the [Interim] President was circulated with the meeting package. Ms. Ferguson noted the following:

- Expressed appreciation to Ms. Doyle for her guidance and support
- Master Plan Stage 1 proposal on track for submission Fri. May 27
- SMGH Covid outbreaks have all been resolved
- Remembrance and acknowledgement provided for Rosemary Brown, a SMGH nurse who passed away earlier this month.

### **3.3 Mission & Governance Committee**

#### **3.3.1 Committee Report**

Mr. Rollins reviewed the documentation provided in advance of the meeting and responded to questions that arose during the discussion that followed.

**Motion that the Board of Trustees approve the revised Terms of Reference for the Mission & Governance Committee for 2021/22, and the Terms of Reference for the new Resources, Audit & Finance Committee for 2022/23, as presented.**

Moved, Seconded, VOTED and CARRIED

**Motion that the Board of Trustees accept the Mission & Governance Committee Report as presented.**

Moved, Seconded, VOTED and CARRIED

#### **3.3.2 By-law Amendment**

The Board reviewed the documentation provided in advance of the meeting. Mr. Rollins provided additional information. No additional questions arose.

**Motion that the Board of Trustees approve the revised SMGH Administrative By-laws to reflect the new Resources, Audit & Finance Committee, as presented.**

Moved, Seconded, VOTED and CARRIED

### **3.4 Resource Planning & Utilization Committee**

#### **3.4.1 Committee Report & Financial Update**

Mr. Nahrgang reviewed the documentation provided in advance of the meeting and responded to questions that arose.

**Motion that the Board of Trustees accept the RP&U Committee report and approve the financial statements for the months ending February and March 2022.**

Moved, Seconded, VOTED and CARRIED

### **3.5 Audit Committee**

#### **3.5.1 Committee Report**

The Audit Committee meeting was held earlier on May 25<sup>th</sup>. Ms. Baker provided a verbal Committee report noting that a written report will be provided in the June consent agenda for information.

**Motion that the Board approve the verbal report of the Audit Committee provided by the Committee Chair.**

Moved, Seconded, VOTED and CARRIED

### **3.5.2 Audited Financial Statements**

Mr. Gourlay spoke to the documentation provided in advance of the meeting. No additional questions arose.

**Motion that the Board of Trustees approve the draft Financial Statements for the year ending March 31, 2022, the Management Representation letter, and the Audit Findings Report, as recommended by the Audit Committee in consultation with KPMG.**

Moved, Seconded, VOTED and CARRIED

## **4.0 BUSINESS**

### **4.1 Strategic Plan: Q4/year end update**

Documentation was provided in advance to the Board of Trustees. Ms. Farwell reviewed the documentation and responded to questions that arose during the discussion that followed, which included:

- Suggestion to have SLT consider adjusting targets for ALC rate and time to in-patient bed; similar problem across system and difficult to improve in the current COVID situation
- Higher utilization of family & employee resources and higher than normal staff turnover; are these areas that the Board needs more info on to be able to be supportive?

**Motion that the Board accepts the 2021-22 Q4/year end strategy scorecard.**

Moved, Seconded, VOTED and CARRIED

## **5.0 ADJOURNMENT**

The open meeting adjourned at 4:53 p.m.

**Motion that the Board of Trustees adjourn the open portion and move into the in-camera portion of the meeting.**

Moved, Seconded, VOTED AND CARRIED.