



**BOARD OF TRUSTEES
OPEN MEETING**

SMGH, 10th FI Boardroom

APPROVED MINUTES OF SEPTEMBER 27, 2023

*(v) = virtual attendance

PRESENT:	Tim Rollins (Chair) Jenny Baker Janine Barry Maria DeBoer Melinda Gorgenyi (v)	Andreas Laupacis (v) Laura Mae Lindo (v) David McKee Mary Ann Mooney Stephanie Ratza Rick Robertson (v)	Marion Thomson Howell Elizabeth Witmer Mark Fam Rebecca Stuart Dr. Peter Potts Dr. Heather Warren
RESOURCE:	Liz Buller (CEO, SJHS) Mike Gourlay	Sarah Farwell David Logan (v)	Dr. Gunit Kang (v) Carol Lammers (recorder)
REGRETS:	Greg Brooks Nick Anghel	Susan Dusick	Gary Higgs
GUESTS:	Greta DeLonghi, Spiritual Care Ashnoor Rahim, ED, KW4 OHT		

1. CALL TO ORDER:

The meeting was called to order at 4:00 p.m. Introductions were made to welcome the new members.

1.1 Land Acknowledgement

A land acknowledgement was shared.

1.2 Opening Prayer/Reflection

Greta DeLonghi, a member of the Spiritual Care team at SMGH, provided the prayer which included a blessing for the new Board members, newly appointed Chair & Vice-Chair as well as the past-Chair.

2.0 GENERATIVE DISCUSSION

Ashnoor Rahim joined the meeting and presented an overview of the OHT, Strategic Planning, OHT led initiatives with SMGH and the evolution of the KW4 OHT.

3.0 CONSENT AGENDA

3.1 Motions

Motion that the following recommendations, minutes, and reports of SMGH be approved:

- **Approval of the Open Agenda.**
- **Approval of Open Meeting Minutes of June 21, 2023**
- **Acceptance of the Report of the SMGH Foundation**

Moved, Seconded, VOTED AND CARRIED.

3.2 Information

- 3.2.1** No declarations of conflict of interest were noted.
- 3.2.2** Integrated Risk Management (IRM)
- 3.2.3** Q1 2023-24 Strategic Plan Update
- 3.2.4** Team Recognition Program

4.0 BUSINESS ARISING

4.1 Patient Story

A verbal update was provided on a recent patient story shared with the Quality Committee.

Laura Mae Lindo departed from the meeting.

5.0 NEW BUSINESS

5.1 Report of the Chair

A verbal report was provided, noting the following:

- Thankful for trust of Board as he begins role as Chair
- Provided update on the successful hike for health (Foundation event) this year, raising \$105K+, with over 300 participants
- Appreciative to be able to join the care cart on September 11 with President and recommended Board members participate as well when possible
- Participated in SJHS Member Chairs Liaison meeting on Sept 12 and Foundation Board on Sept 12
- Attended Awards committee meeting as SMGH is returning to recognizing staff, etc.

5.2 Report of President

The report of the President was circulated in advance of the meeting. Additional items noted included:

- Accreditation finalized with exemplary standing
- Retina service launched; 4 cases on first day
- Respiratory season currently resulting in outbreaks returning to a few units within SMGH
- Region-wide universal masking put in place for patient areas

5.3 Report of the SJHS CEO

A verbal report was provided, noting the following:

- Thanked Marion Thomson Howell for completing 9 years on the Board of Trustees
- St. Joes Hamilton president offer made; waiting for finalization
- St. Joes Guelph interviews for president beginning Oct. 5
- Ethicist recruitment ongoing
- Strat Plan official launch Oct. 26th
- Work ongoing with reviewing bylaws due to the new ONCA legislation. This will include and involve all 16 member organizations.
- Executive Compensation review is taking place across all member organizations
- Silver Maples housing project launch on Fri. Sept 29th in Guelph

5.4 Report of the Chief of Staff

Documentation was provided in advance of the meeting. A high-level overview of the documentation was provided, noting the following:

- Level 2 neurosurgery program approved by GRH Board; request sent to the Ministry for approval
- MAID was not a consideration within the palliative care review

5.5 Report of the Volunteer Association

In addition to the Annual Report provided in advance of the meeting, the following were noted:

- Fiscal budgets were created for Tim Hortons, along with the creation of a Finance Committee and staff meetings to engage staff at multiple levels
- The past 2 months have resulted in profits again, following the decrease during COVID
- Business manager hired to assist with gift shop

Discussion:

- Working to engage volunteers into patient care

5.6 Committee Reports

Documentation was provided by each Committee in advance of the meeting. Additional information and discussions included the following:

5.6.1 Culture & Human Development

- People & culture strategy being created

Motion that the Board of Trustees accept the Culture & Human Development Committee report as presented.

Moved, Seconded, VOTED AND CARRIED

5.6.2 Mission & Governance

- Appreciation for the work undertaken thus far regarding the portal
- SJHS Audit update was provided
- OHA Governance course reminder

Motion included in report:

Motion that the Board of Trustees approve the Delegation of Authority of Head documentation (FIPPA), once signed by Tim Rollins, as the current Chair of the Board of Trustees, be accepted and recorded as completed.

Motion that the Board of Trustees accept the Mission & Governance Committee report as presented and approve the motions noted therein.

Moved, Seconded, VOTED AND CARRIED

5.6.3 Quality Committee

- Considering asking each department report to Quality Cte on issues, concerns, pride moments, etc.

Motion that the Board of Trustees accept the Quality Committee report as presented.

Moved, Seconded, VOTED AND CARRIED

5.6.4 Resource, Audit & Finance

- Education provided to committee during regular meetings
- Bed funding remains a concern
- Cash flow/position to be added to risk register for ongoing monitoring
- Finance Strategy will be discussed at October Board Strategic Meeting

Motions included in the report:

Motion to recommend the financial update ending June 30, 2023 & July 31, 2023 to the Board of Trustees for approval.

Motion that the Board of Trustees accept the RAF Committee Report as presented and approve the motions noted therein.

Moved, Seconded, VOTED AND CARRIED

6.0 OTHER BUSINESS

No other business arose.

7.0 ADJOURNMENT

Motion that the Board of Trustees adjourn the open portion and move into the in-camera portion of the meeting.

Moved, Seconded, VOTED AND CARRIED.

The open meeting adjourned at 5:55 p.m.