



**BOARD OF TRUSTEES
OPEN MEETING**

Virtual meeting

MINUTES of February 21, 2024

Present:	Tim Rollins (Chair) Nick Anghel Jenny Baker Janine Barry Greg Brooks Maria DeBoer	Andreas Laupacis David McKee Mary Ann Mooney Stephanie Ratza Rick Robertson	Marion Thomson Howell Elizabeth Witmer Mark Fam Rebecca Stuart Dr. Peter Potts Dr. Heather Warren
Resource:	Paulette Clannon Brandon Douglas Susan Dusick	Sarah Farwell Mike Gourlay Cliff Harvey	Liz Buller (CEO, SJHS) Carol Lammers (recorder)
Regrets:	Gary Higgs	Dr. Gunit Kang	Melinda Gorgenyi
Guests:	Anjali Kalri, SMGH MBA Student		

1.0 Call to Order

The meeting was called to order at 4:01 p.m.

1.1 Land Acknowledgement

A land acknowledgement was shared.

1.2 Opening Prayer/Reflection

An opening prayer was shared.

2.0 Declaration of conflict of interest

None were noted.

3.0 Consent Agenda

3.1 Motions

- 3.1.1 Approval of Open Agenda
- 3.1.2 Approval of Open Meeting Minutes of January 31, 2024
- 3.1.3 Committee Reports
 - 3.1.3.1 Culture & Human Development
 - 3.1.3.2 Mission & Governance
 - 3.1.3.3 Resource, Audit & Finance

Motions included in the RAF Report:

- *Motion that the Board of Trustees approve the Q3 Financial Report*
- *Motion that the Board of Trustees approve the 2024/25 Capital Funding.*

Motion that the Board of Trustees

- **Approve the open agenda for the meeting of February 21, 2024,**
- **Approve the open meeting minutes of January 31, 2024, and**

- **Accept the Committee open meeting Culture and Human Development, Mission and Governance, and Resource, Audit and Finance Committee Reports, as presented, and approve the motions noted therein.**
Moved, Seconded, VOTED AND CARRIED.

3.2 Information

- 3.2.1 Q2 Quality Scorecard
No questions arose.

4.0 Business arising

No business arose.

5.0 New Business

5.1 Report of the Chair

No report was provided.

5.2 Report of President

The report of the President was circulated in advance of the meeting. Additional items noted included:

- Points of Pride:
 - MRI delivery; anticipate first patient at end of March
 - Pre-Vent Clinic opening
 - Home Care launching March 1 2024
- Employee Appreciation Day on March 1
- Increase to Parking Rates for staff including additional spaces and a shuttle to lots further from the hospital
- OHA update
 - commitment to Bill 124 funding; letter received; details in camera
 - budget guidance not provided until Bill 124 finalized

Questions and Comments included:

- Senior Management will be monitoring the response from staff to the Joint VP HR position as information becomes more visible in community and hospitals.

5.3 Report of the SJHS CEO

A verbal update was provided by Mark Fam on behalf of Liz Buller, SJHS CEO

- SJHS Implementation Strategy for Senior Team retreat for all organizations, taking place in K/W on April 9
- SJHS System Day taking place on May 8

5.4 Report of the Chief of Staff

Documentation was provided in advance of the meeting. The following high-level overview of the documentation was provided.

- Digital services engagement with physicians continues
- Comprehensive bylaw review work continues. Anticipate presentation to Mission & Governance and Boards prior to SJHS AGM in June
- Physician Leadership Course was well received

Questions and comments included:

- How will long term sustainability be maintained and measured for the Physician Leadership Course.
- How will this information be provided to new physicians?

Motions noted in report:

- *That the Board of Trustees of St. Mary's General Hospital approve the appointment of Dr. Patrick Jung to the position of Division Head of Geriatric Medicine for a three-year term effective March 1, 2024.*
- *That the Board of Trustees of St. Mary's General Hospital approve the appointment of Dr. Luciana Parlea to the position of Division Head of Endocrinology for a three-year term effective January 1, 2024.*

- *That the Board of Trustees of St. Mary's General Hospital approve the appointment of Dr. Rebecca VanAlstine to the position of Division Head of General Internal Medicine for a three-year term effective March 1, 2024.*

Motion that the Board of Trustees accept the Chief of Staff open report, as presented, and approve all motions noted therein.

Moved, Seconded, VOTED AND CARRIED

5.5 Report from the SMGH Foundation

Documentation was provided in advance of the meeting. Additional comments included:

- Gala taking place Thurs. Nov. 14 not 16 as indicated in documentation provided
- Request to support and share information on the spring campaign for capital needs

5.6 Mission & Governance Recruitment Plan Update

A verbal update was provided by the Committee Chair, noting the following:

- Skill set for this year should include experience in integration, post-acute care, redevelopment, and catholic or mission-based care leadership. The Committee is committed to expanding the diversity of the Board in its composition, and actively recruiting a member of the Indigenous community was part of the organization's commitment to Truth and Reconciliation.
- Seeking recruitment for Board and Community Committee members
- Communications will begin end of Feb/early March
- Request Board members to share recruitment details with contacts
- Requesting a Board member to join the Nominating Committee for this year's recruitment

Questions and comments included:

- Request to include clinical as a skill set requirement

5.7 Strategic Plan Q3 Strategy Report

The Board of Trustees reviewed the documentation provided in advance of the meeting. Updates were provided on the 3 items noted as not met (highlighted in yellow on documentation provided in advance).

5.8 Risk Register

A high-level review was provided regarding the documentation provided in advance of the meeting. The discussion included the following questions and comments:

- Does the aging infrastructure need to be captured as an ongoing risk? This is noted in risk regarding space needs/demands. Will bring forward this concern at RAF.
- Suggestion to include BFCT on Register; one will be created once vendors are confirmed to work on the project, to capture the framework of the project as well as the individual hospital risks and joint risks.

Motion that the Board of Trustees accepts the risk report for the period ending Q3 FY 23'24.

Moved, Seconded, VOTED AND CARRIED

5.9 Equity, Diversity & Inclusion Strategy

Following a review of the documentation provided in advance of the meeting, the following questions and comments were raised:

- Builds on work carried out by SJHS
- Multiple activities related to health equity work are already underway. These are to be noted under the caring pillar. Request to capture work more clearly in the Strategy.
- Clarification provided on the quality of reporting by CCDI noted in briefing note.

Motion that the Board of Trustees approve the Equity, Diversity and Inclusion strategy, as presented and updated from the feedback of the Board of Trustees.

Moved, Seconded, VOTED AND CARRIED

6.0 Other Business

No other business arose.

7.0 Adjournment

Motion to adjourn the open portion and move in-camera with management.

Moved, Seconded, VOTED AND CARRIED.

The open meeting adjourned at 4:50 p.m.