



**BOARD OF TRUSTEES  
OPEN MEETING**

Video conference

**APPROVED MINUTES OF APRIL 26, 2023**

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<b>PRESENT:</b>	Ms. Marion Thomson Howell (Chair) Mr. Nick Anghel Ms. Jenny Baker Ms. Janine Barry Mr. Greg Brooks	Ms. Maria DeBoer Ms. Linda Fabi Ms. Melinda Gorgenyi Mr. David McKee Mr. Rick Robertson	Mr. Tim Rollins Ms. Elizabeth Witmer Mr. Mark Fam Ms. Rebecca Stuart Dr. Angela Good
<b>RESOURCE:</b>	Mr. Mike Gourlay Ms. Susan Dusick Ms. Carol Lammers (recorder)	Ms. Sarah Farwell Mr. Brandon Douglas	Ms. Nicole Johnson Mr. Gary Higgs
<b>REGRETS:</b>	Ms. Liz Buller (CEO, SJHS)	Ms. Stephanie Ratza	Dr. Peter Potts
<b>GUESTS:</b>	Dr. John Heintzman, for Dr. Peter Potts Mr. Tony Stortz, Better Street		

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**1.0 CALL TO ORDER:**

Ms. Thomson Howell called the meeting to order at 4:00 p.m. and welcomed everyone to the meeting. Special welcome to Mr. Tony Stortz.

**1.1 Land Acknowledgement**

Mr. Robertson provided the land acknowledgement.

**1.2 Opening Prayer/Reflection**

Ms. Gorgenyi provided an opening reflection.

**2.0 GENERATIVE DISCUSSION**

Mr. Tony Stortz provided a presentation to the Board on the unsheltered populations. The discussion included:

- Patient advocate for this population would be beneficial in hospitals, similar to a translator
- Reaching out to physicians in community organizations who already support this population could be a good resource for SMGH

**3.0 CONSENT AGENDA**

Request to remove item 3.5, IT Roadmap, from the consent agenda to the other business portion of the meeting.

**Motion that the following recommendations, minutes, and reports of SMGH be approved:**

- **Approval of the Open Agenda, as amended.**
- **Declaration of Conflict of Interest**
- **Approval of Open Meeting Minutes of March 29, 2023**

- **Previous meeting survey results**
- **IT Roadmap**

Moved, Seconded, VOTED AND CARRIED.

## 4.0 REPORTS

### 4.1 Report of the Chair

Ms. Thomson Howell provided a verbal update, noting the following:

- Board Social to take place following the June 21<sup>st</sup> Board meeting
- OHA conference will be attended by Mr. Fam & Ms. Howell Thomson
- May Board meeting will be held in person with more information to follow.

### 4.2 Report of President

The report of the President was circulated in advance of the meeting. Mr. Fam noted the following:

- Mask mandate was recently lifted. Positive feedback prominent with minimal negative responses
- 1<sup>st</sup> in person hybrid town hall for staff held last week
- Staff recognition awards resuming again
- Mock Tracer May 16<sup>th</sup> for Board in preparation for June Accreditation Survey
- Board Governance work plan being developed and will be presented to Board in the near future
- Administrative students returning to SMGH
- Announcements anticipated next week for VP Medical and CPCO roles
- KW4 OHT will join the Board in June as part of the Generative Discussion

Discussion included:

- Concern with the financial impact Bill 124 brings

### 4.3 Report of the SJHS CEO

On behalf of Ms. Buller, Mr. Fam provided a verbal update, noting the following:

- Strategic Plan to SJHS Board for final approval in May
- Mission Day on May 1<sup>st</sup>
- work ongoing with filling vacant staff positions resulting from recent transitions.

### 4.4 Report of the Chief of Staff

Documentation was provided in advance of the meeting. Mr. Fam, in the absence of Dr. Potts, responded to questions which included:

- Physician Recruitment Strategy and Nursing Recruitment Strategy are distinct strategies. Physician Strategy is joint between GRH & SMGH, while the Nursing Strategy is solely SMGH.

### 4.5 Report of the SMGH Foundation

Documentation was provided in advance of the meeting. Ms. Dusick noted the following:

- Plan is to have in-person meetings with each Board member to provide information on the Foundation and the support each Board members can provide.
- Smile cookie campaign next week which is a joint venture between Tim Hortons and the Foundation
  - Smile Cookie Day-Share a Joke, Share a Smile  
<https://www.youtube.com/shorts/SneZVoujoS4>
  - Smile Cookie order form <https://fundraise.supportstmarys.ca/smile-cookies/>
- Spec CT campaign has begun with a positive financial start

### 4.6 Quality Committee Report

Ms. Barry reviewed the documentation provided in advance of the meeting and thanked staff for the well-received walkabouts and tours recently held. Various

committee members commended the Committee Chair and staff for their support and response to the family member who presented the difficult patient story at the recent Quality Committee meeting.

**Motion that the Board of Trustees accept the Quality Committee Report as presented.**

Moved, Seconded, VOTED AND CARRIED

**4.7 Culture & Human Development Committee Report**

In Ms. Ratza's absence, Mr. Fam provided a verbal update on the April 24<sup>th</sup> Committee meeting noting the following:

- Received standing updates re HR, vacancies & recruitment, including model of care recommendations
- Terms of Reference will come to M&G for review and approval
- HR Board Policies were also reviewed and recommendations will be provided to M&G for review

A written report will be included in the next Board meeting materials.

**4.8 Mission & Governance Committee**

Mr. Rollins provided an update on the Board and Committee recruitment currently underway, noting the following:

- 12 candidates applied, 6 of whom were interviewed for 3 Trustee positions and 2 Community Committee positions.
- Waiting for SJHS to review and approve a bylaw amendment before proceeding with finalizing recruitment (amendment to change region of Waterloo Board rep to a Trustee)

**5.0 OTHER BUSINESS**

**5.1 IT Roadmap**

- ID band scanning is an operational priority on the roadmap which should be captured in the Cerner optimization and upgrade scheduled for this spring/summer
- Are digital improvements for staff a focus (removing faxes, etc.)? Working with automating clinical along with corporate side to improve. Roadmap provides information and potential direction on how much financial support would be required to improve digital services.

**6.0 ADJOURNMENT**

**Motion that the Board of Trustees adjourn the open portion and move into the in-camera portion of the meeting.**

Moved, Seconded, VOTED AND CARRIED.

The open meeting adjourned at 5:07 p.m.