

# St. Mary's General Hospital Expense Report

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**Title:** Vice President Quality, People & Performance

**Reporting Period:** April 1, 2020 to September 30, 2020

Date	Amount	Expense Category	Description
January 16, 2020	\$28.50	Train or air travel	Go Transit - MOL Meeting - Acton to Toronto
January 16, 2020	\$9.40	Train or air travel	Go Transit - MOL Meeting - Toronto to Acton
January 22, 2020	\$99.85	Train or air travel	Go Transit - HSPA conference - Acton to Toronto and return

## Definitions:

Date(s): When the expense(s) were incurred (note, expenses may be incurred in one period and reimbursed in another)

Types of Expenses Included in this report:

- Travel
  - Vehicle rental or own use (mileage)
  - Train or air travel
  - Taxi or public transportation
  - Accommodation
  - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality
  - Defined as “the provision of food, beverage, accommodation, transportation and other amenities paid out of public funds to people who are not engaged to work for:
    - designated Broader Public Sector organizations
    - any of the Ontario government ministries, agencies and public entities covered by the OPS Travel, Meal and Hospitality Directive