## St. Mary's General Hospital Expense Report

Name: Heather Warren

Title: VP of Medical Programs and Quality

Reporting Period: October 1, 2023 to March 31, 2024

Date	Amount	<b>Expense Category</b>	Description
February 16, 2024	\$1,425.19	Travel	Accommodation

## **Definitions:**

Date(s): When the expense(s) were incurred (note, expenses may be incurred in one period and reimbursed in another)

Types of Expenses Included in this report:

- Travel
  - Vehicle rental or own use (mileage)
  - Train or air travel
  - Taxi or public transportation
  - Accommodation
  - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality
  - Defined as "the provision of food, beverage, accommodation, transportation and other amenities paid out of public funds to people who are not engaged to work for:
    - designated Broader Public Sector organizations
    - any of the Ontario government ministries, agencies and public entities covered by the OPS Travel, Meal and Hospitality Directive